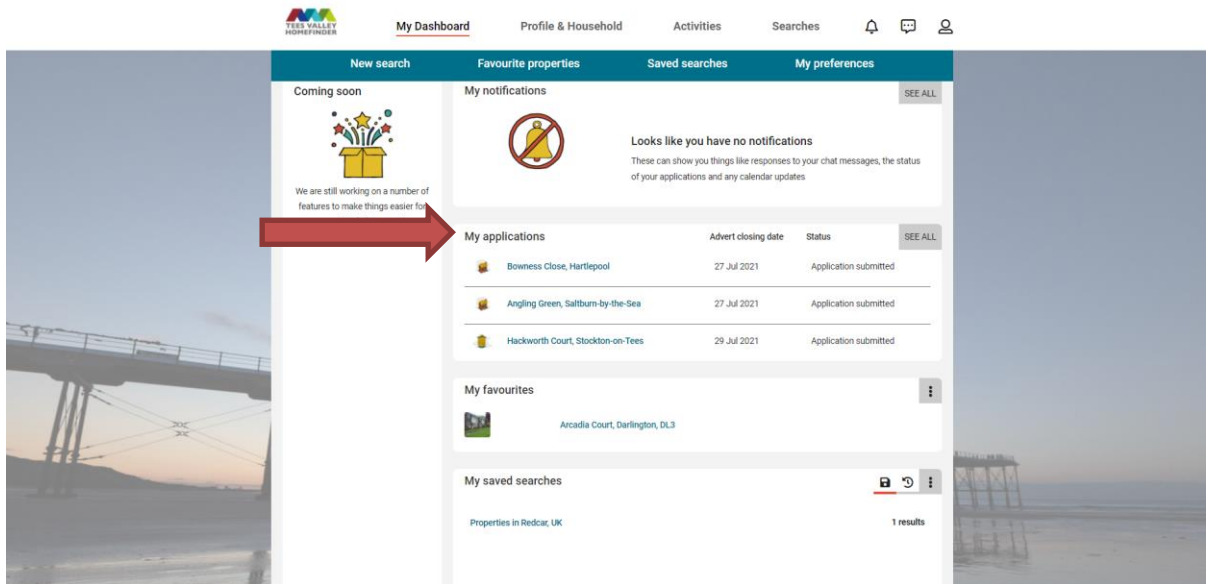


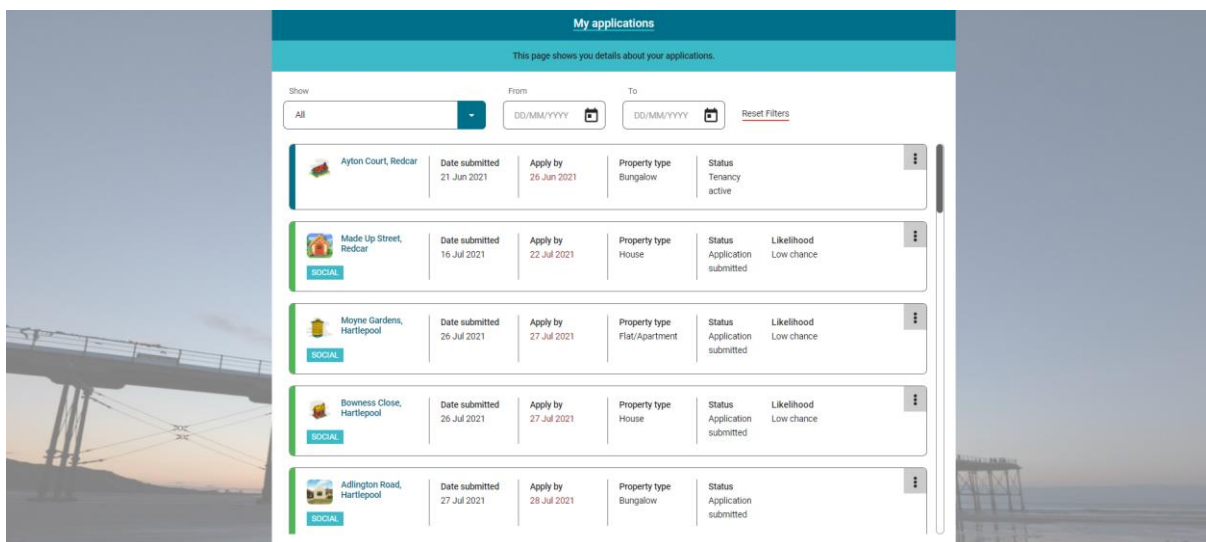


## Checking your Property Applications

You can keep an eye on how your property applications are progressing using your online account. From your dashboard screen, you can see a summary of the most recent property applications you have made.



To see all of your property applications, click 'See All'. The 'My Applications' page will open for you.




The screen will show all of the property applications you have made, including the status.

Version No	Revision Date	Reason for Revision
1.0	2021	Original



## Checking your Property Applications


If you have applied for a property, but have not yet provided us with your documents, the property application will show like this;

 Brinewells Green, Middlesbrough SOCIAL	Date submitted 27 Jul 2021	Apply by 27 Jul 2021	Property type House	Status More information needed	Action needed
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If the property has not been shortlisted for yet, the property application will show like this;

 Hackworth Court, Stockton-on-Tees SOCIAL	Date submitted 27 Jul 2021	Apply by 29 Jul 2021	Property type Flat/Apartment	Status Application submitted
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If the property was offered to someone else, the property application will show like this;

 Axbridge Court, Stockton-on-Tees	Date submitted 13 Apr 2021	Apply by 20 Apr 2021	Property type Flat/Apartment	Status Application unsuccessful	Reason Unfortunately your application for Axbridge Court, Stockton-on-Tees was unsuccessful.
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If you are matched to a property, the property application will show like this;

 Charlock Grove, Middlesbrough SOCIAL	Date submitted 15 Apr 2021	Apply by 18 Apr 2021	Property type House	Status Matched
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If the property you have applied for a property that has been withdrawn by the landlord, the property application will show like this;

Version No	Revision Date	Reason for Revision
1.0	2021	Original



## Checking your Property Applications

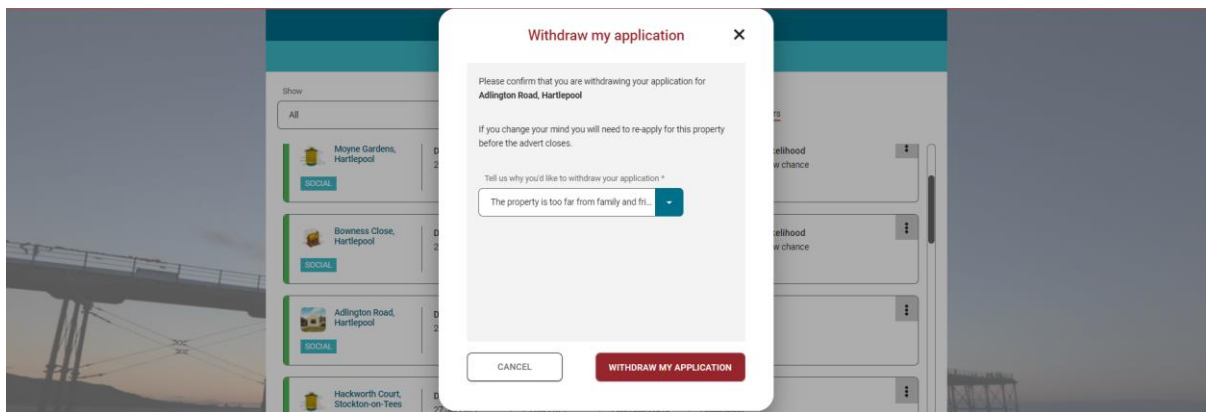
Arkley Crescent, Hartlepool <b>SOCIAL</b>	Date submitted 28 Jul 2021	Apply by 28 Jul 2021	Property type House	Status Property withdrawn	⋮
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Changed your mind about a property? You can choose to withdraw property applications after you have placed them if you have changed your mind. To do this, on the property application you want to withdraw, click on the '3 dots'

Adlington Road, Hartlepool <b>SOCIAL</b>	Date submitted 27 Jul 2021	Apply by 28 Jul 2021	Property type Bungalow	Status Application submitted	⋮ WITHDRAW GOT QUESTIONS?
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A menu will appear with the option to 'Withdraw', click 'Withdraw'

A pop-up window will open for you to choose a reason for withdrawing the property application



Choose a reason from the list and then click 'Withdraw My Application'

The property application will stay on your list, but will show as below;

Adlington Road, Hartlepool <b>SOCIAL</b>	Date submitted 27 Jul 2021	Apply by 28 Jul 2021	Property type Bungalow	Status Withdrawn	Reason The property is too far from family and friends	⋮
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Version No	Revision Date	Reason for Revision
1.0	2021	Original